



## Australian Asphalt Pavement Association Queensland Branch

**Meeting:** AAPA Queensland Branch Meeting

**Invitees:** **Producer Members:**  
 Rob McGuire (RMcG) Chairman-Boral, Craig Roubin (CR) Vice Chairman-RPQ, Adrian Grbac (AG) Secretary-BP, Graham Jones (GJ)-Allens Asphalt / RSG, Ron Carroll (RC)-Bituminous Products, Mark Taylor (MT)-BCC, Sunny Ng (SN)-PNQ, Bevan Painter (BP)-SAMI Bitumen Technologies, Kevin McCullough (KMCC)-SGQ, Les Millar (LM)-SGQ, Jason Williams (JW)-SRS Roads, Peter Pengilly (PP)-Shell, Rod MacBeth (RM) - (Downer), Hamish Troutbeck (HT) – Allen's Asphalt

**Associates members representative:**

David Smale (DS), Kasey Packer (KP)-Astec Australia

**Government members representative:** Peter Evans (PE) QTMR

**AAPA staff:** Robert Vos (RV)-SEO.Q

**Guests:** to be advised

**Venue:** Astec Australia, 13/243 Bradman Street Acacia Ridge Qld 4011

**Date:** Thursday 20 February 2014

**Time:** 8:00am to 10.30am

### AGENDA v1

Time	Item	By	Duration
8:00am	<b>1. Welcome &amp; introductions</b>	RMcG	5 mins
	<b>2. Apologies</b>	AG/RV	
	<b>3. Trade Practices Act Commitment</b>	RMcG	
	<b>4. Confirmation of agenda items</b>	All/RMcG	
8:05am	<b>5. Safety Stories</b> • Members reports on safety	All	20 mins
8:25am	<b>6. Correspondence</b>	AG/RV	5 mins
8.30am	<b>7. Minutes of previous meeting</b> • Matters arising not covered in the agenda	RMcG	5 mins
8.35am	<b>8. Strategy Working Group</b> • Actions update and scorecard	RMcG	15 mins
9.05am	<b>9. Safety Working Group</b> • Actions update and scorecard	MT	15 mins
9:25am	<b>10. Sustainability Working Group</b> • Actions update and scorecard	KMcC	20 mins
9:55am	<b>11. Branch sub committee reports</b> a. Associates & social events b. Strategic Alliance Board c. AAPA National Board d. Technology Committee e. Training f. Associations – CCF/QMCA/RA/EA g. Marketing	DS/KP JB/RMcG CR/JL LM RV/CB JB/RV PP	45 mins
10:10am	<b>12. Queensland State Executive Officer Report</b>	RV	10 mins
10:20am	<b>13. Environmental issues</b> (as required)	All	5 mins
10:25am	<b>14. General – as agreed under agenda item 4.</b> a. QTMR prequalification requirements on asphalt & sprayed seals b.		5 mins
10.30am	<b>15. Date of next meeting</b> 8:00am, 17 April 2014	RMcG	